

V.S.B. ENGINEERING COLLEGE, KARUR

Internal Quality Assurance Cell (IQAC)

Minutes of the Meeting

The first IQAC meeting commenced at 11 A.M. on **10th August, 2016.**

- The Discussion started with a presentation by IQAC Team regarding criteria's involved in NACC accreditation.
- IQAC coordinator gave his suggestion towards generating effective Daily reports in the department.
- The members discussed it with representatives from "Impress" for complete automation of daily student's attendance report generation.
- IQAC was instructed to generate further indices on various parameters of Teaching Learning.
- Squad team for monitoring the systems during internal test has to be vigilant in their activities and action taken.
- Reviewed the academic calendar for the odd semester 2016-17 and placement activities.
- Conduction of Guest Lectures, Seminars by all departments with quality.
- The meeting ended with specific targets set for IQAC.

Mr.T.S.Kiruba Shankar,
Coordinator, IQAC

Chair Person/Principal

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V.S.B. ENGINEERING COLLEGE, KARUR

Internal Quality Assurance Cell (IQAC)

Minutes of the Meeting

The second IQAC meeting commenced at 10.30 A.M. on **15th December 2016.**

- All the IQAC internal committee members were present for the discussion.
- The members reviewed the minutes of the previous meeting and the necessary actions taken.
- The quality indices on various parameters were reviewed and improvement was suggested.
- NAAC Accreditation – B Grade obtained in November 2016. All team members have to work for quality aspects in areas to get “A+” Grade with quality in all aspects.
- Members are asked to ensure quality question paper setup for the internal examination systems.

Mr.T.S.Kiruba Shankar,
Coordinator, IQAC

Chair Person/Principal

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V.S.B. ENGINEERING COLLEGE, KARUR

Internal Quality Assurance Cell (IQAC)

Minutes of the Meeting

The Third IQAC meeting commenced at 10.30 A.M. on **9th February 2017**.

- All the IQAC internal committee members were present for the discussion.
- The members reviewed the minutes of the previous meeting and the necessary actions taken.
- Awareness program on “How to write research article” has to be arranged.
- Awareness program on “Library e-resources” will be arranged by Librarian for students.
- Academic & Administrative audit procedures were discussed.

Mr.T.S.Kiruba Shankar,
Coordinator, IQAC

Chair Person/Principal

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V.S.B. ENGINEERING COLLEGE, KARUR
Internal Quality Assurance Cell (IQAC)

Minutes of the Meeting

The 4th IQAC meeting was held on **20th April 2017** at 3:30 P.M. at the GD Hall.

The meeting started with Chairman and Coordinator IQAC welcoming the members.

1. Confirmation of the minutes of the last IQAC Meeting

As there were no comments received on the minutes, it was considered read and confirmed.

2. Action taken on the minutes of the last meeting

2.2 Members suggested that awareness program has been arranged.

2.2 Members suggested that academic & administrative audit. It was conducted.

3. Review of activities of IQAC cell till date & Approval of quality metrix formats.

IQAC coordinator Mr.T.S.Kiruba Shankar presented the activities of IQAC. Members discussed the quality metrics formats.

Principal and Vice principal advised IQAC on future action plan.

Chairman announced the conclusion of the meeting.

Mr.T.S.Kiruba Shankar,
Coordinator, IQAC

Chairman/Principal

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